



**COUNTY GOVERNMENT OF BUSIA  
DEPARTMENT OF LANDS, HOUSING  
& URBAN DEVELOPMENT**

**MUNICIPALITY OF BUSIA**

**P.O. Box Private Bag - 50400**

**BUSIA, KENYA**

Email: [municipalityofbusia@gmail.com](mailto:municipalityofbusia@gmail.com)

**PROPCUREMENT PLAN FOR FY 2019/2020**

## CHAPTER THREE: PROCUREMENT PLAN

### 3.1 Introduction.

Preparation of procurement plan is in pursuant to the Constitution of Kenya, Public Procurement and Asset Disposal Act, Public Finance Management Act, Urban Areas and Cities Act and the Municipal charter.

The procurement act is in line with the proposed budget, and items therein are in tandem with the County Integrated Development plan, Municipal Annual development Plan and Investment Plan. Also considered as Kenya Urban Support Programme projects for FY 2019/2020.



# PROCUREMENT PLAN FOR MUNICIPALITY OF BUSIA

FINANCIAL YEAR: - 2019/2020

PROCURING ENTITY: -

Municipality of Busia

DEPARTMENT: -

Lands, Housing and Urban Development

NAME OF THE PROJECT:



| Serial No. | Item /service Description                                | Unit of issue | Quantity | Estimated unit cost | Estimated total cost in Kshs(Millions) | Source of Funds | Procurement method | Timing of activities    |                         |                         |                         |                 | Remarks |
|------------|----------------------------------------------------------|---------------|----------|---------------------|----------------------------------------|-----------------|--------------------|-------------------------|-------------------------|-------------------------|-------------------------|-----------------|---------|
|            |                                                          |               |          |                     |                                        |                 |                    | 1 <sup>st</sup> quarter | 2 <sup>nd</sup> quarter | 3 <sup>rd</sup> quarter | 4 <sup>th</sup> quarter | Targeted output |         |
| 1.         | Supply of office furniture and fittings                  | PC            |          |                     |                                        | 2.0             | Frame Contract     |                         |                         | ✓                       |                         | 100%            |         |
| 2.         | Supply of computers and ICT related equipment            | PC            |          |                     |                                        | 2.0             | Frame Contract     |                         |                         | ✓                       |                         | 100%            |         |
| 3.         | Supply of office equipment                               | PC            |          |                     |                                        | 1.255           | Frame Contract     |                         |                         | ✓                       |                         | 100%            |         |
| 4.         | Municipality Website development and Internet connection | SERVICE       | 1        |                     |                                        | 0.50            | Frame contract     |                         |                         |                         | ✓                       | 100%            |         |
| 5.         | Consultancy services.                                    | SERVICE       |          |                     |                                        | 26.945          | Frame Contract     |                         |                         | ✓                       | ✓                       | 100%            |         |
| 6.         | Hospitality services                                     | SERVICE       |          |                     |                                        | 7               | Frame Contract     |                         |                         | ✓                       | ✓                       | 100%            |         |

|     |                                                            |         |     |  |       |     |                 |   |   |   |      |  |
|-----|------------------------------------------------------------|---------|-----|--|-------|-----|-----------------|---|---|---|------|--|
| 7.  | General office supplies                                    | PC      | 50  |  | 1.0   | UIG | Quotation       |   | ✓ | ✓ | 100% |  |
| 8.  | Fuel oil and lubricants                                    | Liters  |     |  | 1.8   | CGB | Frame Contracts | ✓ | ✓ | ✓ | 100% |  |
| 9.  | Cleaning services and cleaning and sanitation materials    | SERVICE | 2   |  | 0.15  | CGB | Frame Contracts |   | ✓ | ✓ | 100% |  |
| 10. | Contracted Guards                                          | SERVICE | 3   |  | 0.20  | CGB | Frame Contracts |   | ✓ | ✓ | 100% |  |
| 11. | Printing of accountable documents/others                   | PC      | 100 |  | 0.28  | CGB | Frame Contracts |   | ✓ | ✓ | 100% |  |
| 12. | Maintenance of motor vehicle                               | Service |     |  | 0.301 | CGB | Frame Contract  |   | ✓ | ✓ | 100% |  |
| 13. | Maintenance of computers, software and networks            | Service |     |  | 0.108 | CGB | Frame Contract  |   | ✓ | ✓ | 100% |  |
| 14. | Advertisement                                              |         |     |  | 0.141 | CGB | Open            |   | ✓ | ✓ |      |  |
| 15. | Construction of road works and infrastructure and lighting | Works   |     |  | 101   | UDG | Open Tendering  |   | ✓ | ✓ | 100% |  |
| 16. | Supply and delivery of Uniforms/aprons /dust coats         | Goods   |     |  | 0.500 | UIG | Frame Contract  |   | ✓ | ✓ |      |  |
| 17. | Maintenance Expenses + Motor Vehicles                      |         |     |  | 0.310 | CGB | Frame Contract  |   | ✓ | ✓ |      |  |
| 18. | Routine Maintenance + Other Assets                         |         |     |  | 0.323 | CGB | Frame Contract  |   | ✓ | ✓ |      |  |

**MUNICIPALITY OF BUSIA**  
**MUNICIPAL ENGINEER**  
 COUNTY GOVERNMENT OF BUSIA  
 Date: